

GGC Productions

Gregory Hoffman
P.O. Box 382
Cedar Park, TX 78630-0382
Phone: (512) 219-5879
Fax: (512) 597-0594
Email: DJ@ggcproductions.net



Wedding Reception Questionnaire

The purpose of this questionnaire is to help us prepare for your wedding reception. Please complete and mail back to us at least 2 weeks prior to your reception.

Wedding Date _____

Bride's Name _____ Phone #: _____

Groom's Name _____ Phone #: _____

Contact address: _____

Address after wedding: _____

Who will be responsible for paying the balance owed to the DJ at or before the event? _____

Ceremony

Location of Wedding Ceremony: _____

Time of Wedding Ceremony: _____

Approximate length of Ceremony: _____

Are we providing music for your Ceremony? Y N

If yes, music to be played: _____

Reception

Location of Wedding: _____

Contact Person: _____

Location of Reception: _____

Time Reception begins? _____ ends? _____

Approximate # of guests _____

What is your color/theme? _____

Introduction of Wedding Party? Y N

If yes, please write the name and titles of the wedding party in the order you would like them announced:

Introduction of any special guests? Y N

How would you like them to be announced?

Introduction of Bride and Groom? Y N

If yes, how would you like to be announced?

Will there be a buffet dinner or dinner served? Y N

If yes, when do you want guests to begin eating? Before or after bride
and groom arrive?

Blessing? Y N If yes, who? _____

Toast? Y N If yes, how many and who? _____

Best Man? Y N

If yes, who? _____

Maid of Honor? Y N

If yes, who? _____

Will guests be served champagne? Y N

Cutting of the Cake? Y N

Special Music or DJ's Choice? _____

Do you have a time-line for the reception? Y N

Would you like assistance with the time-line? Y N

If you have a time-line already for the reception, please fill in below:

Special Dances

First Dance: Bride and Groom

Song: _____ Artist: _____

Father/Daughter Dance? Y N

Song: _____ Artist: _____

Mother/Son Dance? Y N

Song: _____ Artist: _____

Bridal Party Dance? Y N

Song: _____ Artist: _____

Grand March? Y N

Song: _____ Artist: _____

Dollar Dance or Money Dance? Y N

Last Dance for Bride and Groom? Y N

Song: _____ Artist: _____

Bouquet Toss/Garter Throw? Y N

If yes, do you want music played during the tosses? Y N

Bouquet Song: _____ Artist: _____

Garter Song: _____ Artist: _____

Honeymoon? Y N

Where? _____ When? _____

Approximate time Bride and Groom will be leaving reception? _____

Will guests be seeing Bride and Groom off? Y N

What will guests send Bride and Groom off with? (birdseed, bubbles, roses, other) _____

Will there be a photographer? Y N

Name and website address _____

Will there be a videographer? Y N

Name and website address _____

Uplighting

Will you have uplighting services at your reception? Y N

If yes, what color(s) would you like? _____

Will you have a lighted monogram at your reception? Y N

If yes, what would you like your monogram to say? _____

Music

All songs played will be radio friendly edits, unless specifically requested by the couple and if present guests are above the age of 18.

Songs and types of music you want to hear: _____

Songs, artists or types of music you DON'T want to hear: _____

Five MUST play songs or artists:

1. _____

2. _____

3. _____

4. _____

5. _____

Do you want (circle): Chicken Dance / Hokey Pokey / Cotton Eyed Joe / Macarena / YMCA / Cupid Shuffle / Soulja Boy / Electric Slide, Cha Cha Slide / Polkas

What types of radio stations do you listen to most? _____

How did the two of you meet? _____

Any special directions or special instructions? _____

What do you want from your DJ? _____

How did you hear about GGC Productions? _____

Thank you for taking the time to fill out this questionnaire and choosing GGC Productions as your wedding DJ. After your reception, you will receive an email asking you to complete an evaluation of our performance.

If you enjoyed our services, the best compliment we can receive is to refer us to a friend.

Thank you again and best wishes.

Yes, I would like to be added to your referral list.

No, I would not like to be added to your referral list.